

Clipston Endowed VC Primary School
Designated Person for Looked After Children
Statement



Designated Person Statement

Presented to Governors: October 2019

Proposed Review: Autumn 2020

Signed

Miss Dewinder Birk: Chair of Governors

Designated Person for Child Protection and Looked After Children (LAC):

Head Teacher: Mrs Emma Mercer.

AIMS OF CLIPSTON SCHOOL

Clipston Endowed Voluntary Controlled Primary School aims to provide every child with high quality teaching and learning. It is the school's philosophy to give our pupils a measure of independence, a high level of self-confidence, a deep sense of self-worth, and an understanding and deeper appreciation of our Christian heritage. To achieve this, we aim to:

- a) Enable all children to achieve their full potential, both academically, socially, personally, and morally in order that children expect the best of themselves.
- b) Promote spiritual development and the ability to grow and flourish as human beings.
- c) Support children in building relationships, which reflect Christian values.
- d) Deliver a broad, relevant and challenging education which is of a high standard and appropriate to an individual child's needs.
- e) Promote high standards of behaviour based on mutual trust and respect, developing responsibility and fostering self-discipline.
- f) Promote good citizenship, thus enabling individuals to make valuable contributions to wider society.
- g) Ensure equal opportunities for all.
- h) Provide a welcoming and stimulating learning environment in which everyone feels safe, happy and secure.
- i) Develop a sense of pride in belonging to Clipston Endowed VC Primary School.

To achieve these aims staff and governors will work in partnership with parents, carers and the local community for the benefit of all our pupils.

THE DESIGNATED PERSONS

The Designated Person for Child Protection is Mrs Emma Mercer. There should be a minimum of one Designated Person for every 200 pupils. In her absence, Miss Steph Glascodine will be a point of contact. The Designated Person will fulfil their role within the Northamptonshire Safeguarding Children's Partnership (NSCP) Procedures. Mrs Emma Mercer is the first point of contact.

ROLE OF THE DESIGNATED PERSON

The Designated Person should know:

- The names of all children in the school who are on the Child Protection Register
- The names of all children in the school who are defined as “Looked After Children”
- The names of children who are subject to intervention with a Social Worker and / or Child Protection Plan
- How to access the NCSP Procedures.

The Designated Person is responsible for:-

- Completing referral forms and liaising with outside agencies
- Providing written reports to Child Protection Conference
- Ensuring that a key member of staff for a LAC attends LAC meetings
- Ensuring that a key member of staff for a pupil with a Child Protection Plan attends meetings and case conferences
- Writing in conjunction with the SENDCo or Inclusion Manager, a PSP (pastoral support plan) for any child in care
- Keep records of any suspected incidents of neglect and child abuse
- Monitoring unauthorised or persistent absences
- Liaising with the Local Authority on matters of Education Welfare
- Reporting to the Governing Body as appropriate, ensuring confidentiality
- Recording relevant contacts with parents and carers; positive as well as negative
- Keep written records of concerns about children, even where there is no need to refer the matter immediately